

RECORD OF PROCEEDINGS  
SAYBROOK TOWNSHIP TRUSTEES

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held \_\_\_\_\_ June 9, 2020 \_\_\_\_\_ 20 \_\_\_\_\_

The Regular Meeting of the Saybrook Township Board of Trustees was called to order at 10:00 am by Chairperson Gloria Baum, along with Trustees Norman Jepson, Robert Brobst, Fiscal Officer Larry Johnson, Road Superintendent Marc Pope, Zoning Inspector Barb Carr and Fire Chief John Jyurovat. Members of the public: Larry Zeh, Sandy McNally, Tim McNally and Kathleen Kennedy were in attendance at the Saybrook Township Administrative Offices, 7247 Center Road, Saybrook Township, Ohio 44004.

The following minutes reflect action taken by this Board. The recording of this meeting is on file at the Administrative Office. More detailed information can be obtained by listening to it at our office (Job # 06092020)

Chairperson Gloria Baum led the assembly in "The Pledge of Allegiance".

Gloria Baum stated that the meeting was being recorded for record purposes, if anyone else is recording, please state so for the record. No one stated they were recording.

#1 Norman Jepson moved resolution to dispense with the reading of the following minutes, seconded by Robert Brobst.

May 26, 2020 Regular Trustees Meeting

Roll Call Voting: Norman Jepson Yes  
Robert Brobst Yes  
Gloria Baum Yes

#2 Norman Jepson moved resolution to approve the following minutes, seconded by Robert Brobst.

May 26, 2020 Regular Trustees Meeting

Roll Call Voting: Norman Jepson Yes  
Robert Brobst Yes  
Gloria Baum Yes

**SAFETY REPORT**

No written report

**FISCAL REPORT**

Fiscal Officer Larry Johnson presented the Fiscal Report.

#3 Norman Jepson moved resolution to approve payroll direct deposits for #490-2020 thru #563-2020, and Warrants #69469 thru 69536, seconded by Robert Brobst.

Roll Call Voting: Norman Jepson Yes  
Robert Brobst Yes  
Gloria Baum Yes

#4 Norman Jepson moved resolution approving the Regular Purchase Orders and Then and Now Purchase Order #17-2020 thru #18-2020, seconded by Robert Brobst.

Roll Call Voting: Norman Jepson Yes  
Robert Brobst Yes  
Gloria Baum Yes

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#5 Norman Jepson moved resolution approving the Then and Now Purchase orders over \$3,000.00 #17-2020 – Disaster Recovery \$10,369.73 seconded by Robert Brobst.

Roll Call Voting:	Norman Jepson	Yes
	Robert Brobst	Yes
	Gloria Baum	Yes

#6 Norman Jepson moved resolution approving the Super Blanket Certificate #97-2020, seconded by Robert Brobst.

Roll Call Voting:	Norman Jepson	Yes
	Robert Brobst	Yes
	Gloria Baum	Yes

As recommended by the State Auditors, a copy of the Bank Reconciliation Summary, Appropriation Summary, Fund Summary, Revenue Summary, Payment Listing and Payroll were printed for your review and signature.

The following are a list of the un-audited balances after the above bills have been paid. Balances are as of 06/08/2020.

Total All Funds:	\$ 1,393,094.83
Current Investment Accounts:	1,142,355.46
Current Checking Account:	\$ 250,739.37

#7 Norman Jepson moved to receive the Fiscal Report, a copy of which can be found in the Addendum, seconded by Robert Brobst.

Voting:	Norman Jepson	Yes
	Robert Brobst	Yes
	Gloria Baum	Yes

**ROAD AND CEMETERY REPORT**

Road Superintendent Marc Pope presented the Road and Cemetery Report.

#8 Norman Jepson moved resolution approving the purchase of a mini excavator from Raymond Builders at a cost of \$28,000, seconded by Robert Brobst.

Roll Call Voting:	Norman Jepson	Yes
	Robert Brobst	Yes
	Gloria Baum	Yes

#9 Norman Jepson moved resolution to approve Koski Construction to do asphalt paving on Ninevah Road, Brown Road, Erickson Road and Carlson Lane at a cost of \$220,000 to \$245,000, seconded by Robert Brobst.

Roll Call Voting:	Norman Jepson	Yes
	Robert Brobst	Yes
	Gloria Baum	Yes

#10 Norman Jepson moved resolution to approve Simak bid (see bid in addendum) for stone, seconded by Robert Brobst.

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Roll Call Voting:     Norman Jepson     Yes  
                               Robert Brobst     Yes  
                               Gloria Baum     Yes

#11     Norman Jepson moved to receive the Road and Cemetery Report a copy of which can be found in the addendum, seconded by Robert Brobst.

Voting:                     Norman Jepson     Yes  
                                   Robert Brobst     Yes  
                                   Gloria Baum     Yes

**ZONING REPORT**

Zoning Inspector Barbra Carr presented the Zoning Report.

#12     Norman Jepson moved to receive the Zoning Report a copy which can be found in the Addendum 1, seconded by Robert Brobst.

Voting:                     Norman Jepson     Yes  
                                   Robert Brobst     Yes  
                                   Gloria Baum     Yes

**FIRE REPORT**

No written report.

**WATER RESCUE REPORT**

No written report.

**OLD BUSINESS**

#13     Norman Jepson moved resolution to amend D3 & D4 of the COVID-19 POLICY as directed by the Governor of the State of Ohio, seconded by Robert Brobst.

Roll Call Voting:     Norman Jepson     Yes  
                               Robert Brobst     Yes  
                               Gloria Baum     Yes

**NEW BUSINESS**

- Accident report dated 5-26-20 at Fire Station #2 was reviewed.
- CEI will convert existing streetlights to LED streetlights when they fail in the Township.
- Discussion was held regarding sewer issues on North Bend Road.

#14     Norman Jepson moved resolution authorizing all actions necessary to accept Northeast Ohio Public Energy Council (NOPEC) grant agreement for a potential amount of \$25,452, seconded by Robert Brobst.

Roll Call Voting:     Norman Jepson     Yes  
                               Robert Brobst     Yes  
                               Gloria Baum     Yes

**PUBLIC**

Kathleen Kennedy thanked Road Superintendent Marc Pope for work done on the roads. She also raised concern about the Firefighters safely crossing Carpenter Road

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to get to the Station. She also raised concern about speeding on Lake Road.


Sandy and Tim McNally and Larry Zeh raised concerns about Morning Side and Homewood Drive.

**ADJOURNMENT**

#15 Norman Jepson moved to adjourn the meeting at 10:55 am seconded by Robert Brobst.

The meeting was adjourned.

  
Gloria Baum, Chairperson

  
Larry Johnson, Fiscal Officer